

Performance Report

The Brook (Waimarama) Sanctuary Trust
For the year ended 30 June 2017

Prepared by RWCA Limited

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Entity Information

The Brook (Waimarama) Sanctuary Trust For the year ended 30 June 2017

Legal Name of Entity:

The Brook (Waimarama) Sanctuary Trust

Other Name of Entity

Brook Sanctuary

Type of Entity and Legal Basis

Registered Charity

Registration Number:

CC32934

Contact details

Physical Address: 651 Brook Street, The Brook, Nelson, 7010
Postal Address: PO Box 744, Nelson, 7040
Phone/Fax: 03 546 2422 - City Office 03 539 4920 Visitor Centre
Email/Website: www.brooksanctuary.org / info@brooksanctuary.org

Trustees

David Butler – Chair
Derek Shaw
Cindy Batt
Ru Collin
Karen Driver
Mike Elson-Brown
Christine Hemi
Peter Jamieson
Sharon McGuire
Paul Russell
Maurice Woodhouse - Treasurer
Mark Davies – Resigned 6/12/16
John Hambleton - Resigned 14/9/16
Alastair Wiffen – Resigned 3/5/17

Entity's Purpose or Mission:

Vision: To be New Zealand's richest conservation environment for visitors, education and research.

Mission Statement: The Brook (Waimarama) Sanctuary is a community-led organisation creating a pest free ecosystem in a mature beech forest. The purposes of the Trust are as follows: To restore, to as natural state as possible, a functioning ecosystem in the Brook Catchment, Nelson ("the sanctuary") with a corridor to the city; to control or eliminate pests from the fenced area of the sanctuary; to create an educational resource; to create positive visitor experiences; to develop employment and training opportunities; to introduce lost species back into the sanctuary; and generally to do or perform such acts, matters or things as may be incidental or conducive to the attainment of any or the foregoing objects.

Entity Structure:

The Board of Trustees is comprised of no less than five (5) trustees and no more than fifteen (15) trustees. The current number of the board is eleven (11) with David Butler as the elected Chairperson and Maurice Woodhouse as the elected Treasurer .

Trustees hold office for a term not exceeding three (3) years from the date of appointment and thereafter are eligible for reappointment for a further term(s). There is a current staff (as of 30 June 2017) of 5.5 FTEs made up of General Manager; Operations Manager; Education Officer & Project Coordinator; Ecosystem Ranger; Trust Coordinator and Finance Administrator. Employees report to the General Manager And Operations Manager. The General Manager, Operations Manager and Finance Administrator provide written monthly reports to the Board. Six committees comprised of Trustees, staff and volunteers report directly to the Board. The committees are as follows: Health & Safety; Ecosystem Restoration; Finance, Risk & HR; Fundraising; Operations; and Visitor Experience.

Main Sources of the Entity's Cash and Resources:

Local Government annual operating grant towards salaries plus the operating and administrative activities of the Trust. Central Government grants (including Ministry For the Environment, Department of Conservation and Lottery Grants Board) towards both operational activities of the Trust and capital projects. Grant awards from other entities such as Rata Foundation, Jasmine Charitable Trust and Fields Pond Foundation further support operational activities. Income is also received through a membership programme, donations from both individuals and organisations, corporate sponsorships, and bequests.

Main Methods Used by the Entity to Raise Funds:

Grant applications to local and central government, local government and other funding bodies such as gaming trusts, community trusts and other foundations offering grants towards conservation, recreation, culture and education; facilities development; plant; community partnership and involvement. Fundraising campaigns for specific projects such as the Get Behind the Fence Campaign targeted locally but also reaching nationally and internationally. The Trust also engages membership campaigns and bequest campaigns. Revenue is generated by the Trust through events, including guided walks and educational programmes.

Entity's Reliance on Volunteers and Donated Goods or Services:

The Trust has an active base of volunteers of around 400 which work in a variety of areas including invasive plant control, pest monitoring and removal, Visitor Centre staffing, trap making, track development, facilities development and maintenance, public engagement and administration. Volunteers are a valuable and key part of the project, many of whom have a long history and connection to the Sanctuary. Total donated volunteer hours per year: ~30,000. Donated Goods and Services are welcomed by the Trust and encouraged as part of ongoing community and business partnerships to deliver the goals and purpose of the Trust. Donations, both in cash and in kind, are tracked in a sophisticated constituent relationship management database.

Bankers

ASB
 Cnr Trafalgar & Hardy Streets
 Nelson
 BNZ
 226 Trafalgar Street
 Nelson

Auditors:

NMA Nelson Marlborough Audit Limited

Chartered Accountant

RWCA Limited
Level 3, 7 Alma St, Nelson

Auditor's Report

The Brook (Waimarama) Sanctuary Trust
For the year ended 30 June 2017

To the of The Brook (Waimarama) Sanctuary Trust

Responsibilities

Auditor's Responsibilities

AUDITORS' REPORT

RWCA Limited
Level 3, 7 Alma St, Nelson
Dated: 29 August 2017

Approval of Performance Report

The Brook (Waimarama) Sanctuary Trust For the year ended 30 June 2017

The Trustees are pleased to present the approved performance report including the historical financial statements of The Brook (Waimarama) Sanctuary Trust for year ended 30 June 2017.

APPROVED

For and on behalf of the Trustees

David Butler – Chair.....
D.M. Araw
Acting Chair

Maurice Woodhouse - Treasurer.....
Maurice Woodhouse

Statement of Service Performance

The Brook (Waimarama) Sanctuary Trust

For the year ended 30 June 2017

Description of Entity's Outcomes

Through professional services contracts, completed the construction of a 14.4km pest-proof fence to enclose 691 hectares, enabling the restoration of a pest-free ecosystem for the establishment of a wildlife sanctuary for endangered species and visitor attraction. The pest-free sanctuary will be of great benefit to the community, the region and New Zealand as a whole.

Over the last year the Trust worked with stakeholders and supporters to plan the next phases of the project, including planning for the eradication of pest mammal species under new national regulations.

With the completion of the pest proof fence and the enclosure of the Sanctuary, we are preparing for the essential pest removal programme in 2017. This will then allow the reintroduction of key endangered species and the opening of a visitor attraction in 2018.

The Sanctuary is anticipated to become one of New Zealand's most significant pest-free ecosystems and conservation environments. The Key community and national needs we propose to meet include:

- To protect our endangered animals and ecosystem for the enjoyment of current and future generations sits at the heart of this project and is aligned with the Government's Pest Free by 2050 initiative
- To re-populate and re-establish our endangered native birds and animals beyond the sanctuary in the Nelson Residents' gardens and beyond into the Mt Richmond Forest Park (100,000 hectares) via the proven "halo effect" which occurs as a result of sanctuary development
- To break down accessibility barriers for people to experience and learn about our native flora and fauna – physical access through a network of walkways throughout the sanctuary (including pathways suitable for wheelchair access), and eventually virtual online access, to the Sanctuary experience

We plan to address these needs by:

- Creating a bio-secure and audited pest-proof wildlife sanctuary
- Sourcing and reintroducing endangered species into the Sanctuary
- Enhancing public access via development of the existing track network especially a wheelchair accessible loop track
- Developing animal and visitor facilities together with essential advocacy and education services, and interpretive visitor information and displays

The Trust enjoys outstanding community support, including:

- Over 400 volunteers contributing over 30,000 hours of labor during the year;
- Over 300 subscribed members;
- Over 350 donors;
- Continued support of over 600 local and national organizations.

Volunteers comprise teams performing field work, administration and public engagement, organised through regular work parties:

- Pest-proof fence inspection and maintenance: twice weekly
- Track construction and maintenance: twice weekly
- Asset development and maintenance: twice weekly
- Visitor Centre staffing: weekends in offseason, daily in high season
- Administration: weekly
- Pest monitoring: monthly
- Invasive plant control: monthly
- Backyard bird monitoring: monthly
- Native planting: quarterly
- Sanctuary bird monitoring: quarterly
- Public engagement: special events

	2017	2016
Description and Quantification of the Entity's Outputs		
Construction of Pest-Proof Fence and Bench (including installation of Pest-proof fence security system	66,609	788,748
Reinstatement of slip damaged fence and bench	64,418	31,113
Planning for pest-eradication (including transition from resource consent to national regulations)	123,360	83,261
Communications	28,847	15,000
Completion of Brook Stream Flood Gate to complete pest-proof perimeter	49,692	49,137

Additional Output Measures

Accountability reports to grant funders; updates to donors/sponsors/members/volunteers.

Statement of Cash Flows

The Brook (Waimarama) Sanctuary Trust
For the year ended 30 June 2017

	2017	2016
Cash Flows		
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	432,832	432,537
Fees, subscriptions and other receipts from members	6,383	7,496
Insurance Recovery	51,861	-
Interest, dividends and other investment receipts	1,823	32,838
Receipts from providing goods or services	12,846	10,103
Total Cash was received from:	505,746	482,973
Cash was applied to:		
Net GST	(6,902)	39,586
Payments to suppliers and employees	710,407	479,727
Donations or grants paid	-	-
Total Cash was applied to:	703,505	519,313
Total Cash Flows from Operating Activities	(197,759)	(36,340)
Cash Flows from Investing and Financing Activities		
Cash was received from:		
Receipts from the sale of property, plant and equipment	-	-
Receipts from term deposits	301,795	452,828
Proceeds from loans borrowed from other parties	-	-
Capital contributed from owners or members	-	-
Total Cash was received from:	301,795	452,828
Cash was applied to:		
Payments to acquire property plant and equipment	153,745	1,035,166
Payments to term deposits	-	-
Repayments of loans borrowed from other parties	-	-
Capital repaid to owners or members	-	-
Total Cash was applied to:	153,745	1,035,166
Total Cash Flows from Investing and Financing Activities	148,050	(582,338)
Cash Balance Reconciliation		
Net Cash Movement	(49,709)	(618,678)
Opening Cash Balance	298,801	917,479
Closing Cash Balance	249,093	298,801

The accompanying notes and auditor's report form part of these financial statements.

Statement of Financial Performance

The Brook (Waimarama) Sanctuary Trust
For the year ended 30 June 2017

	NOTES	2017	2016
Income			
Memberships	4	6,383	7,496
Donations & Bequests	4	230,824	26,857
Grants	4	225,871	396,730
Other Income	4	24,483	13,338
Interest Received	4	1,823	32,838
Insurance Recovery	4	86,422	-
Total Income		575,808	477,259
Less : Unspent Tagged Grants			
Opening Grants		(407,208)	(1,152,232)
Closing Grants		174,116	407,208
Total Less : Unspent Tagged Grants		(233,092)	(745,024)
Total Income		808,899	1,222,283
Expenses			
Operational Costs			
Contract Staff		6,020	18,139
Events		5,178	5,524
Eradication & Monitoring Pests		124,360	71,464
Open Day and Volunteer Costs		1,820	2,122
Light, Heat & Power		4,149	4,836
Publicity		3,801	7,861
Purchase of Merchandise		1,481	1,008
Salaries		345,029	333,006
Website Costs		967	248
Total Operational Costs		492,805	444,209
Vehicle Expenses			
Vehicle Expenses		7,007	5,044
Total Vehicle Expenses		7,007	5,044
Repairs and Maintenance			
Office Furniture & Equipments		88	565
Repairs & Renewals		9,144	3,467
Fencing		110,863	8,783
Trapping Expenses		71	121
Weeding Expenses		-	1,155
Total Repairs and Maintenance		120,166	14,091
Interest			
Use of Money Interest		-	14
Total Interest		-	14

The accompanying notes and auditor's report form part of these financial statements.

	NOTES	2017	2016
Standing Charges			
Insurance & Utilities		11,574	9,132
Leases		3,000	3,000
Total Standing Charges		14,574	12,132
Administrative Expenses			
ACC Levies		737	946
Auditors Remuneration		3,000	-
Bank Fees		834	890
Computer/IT Support		2,697	-
Display Material & Stationary		6,400	6,505
Database Subscriptions		12,523	11,047
Entertainment Expenses		462	409
General Expenses		10,182	4,931
Legal Fees		1,643	-
Local Travel		586	1,480
Marketing / Communications		28,847	11,674
Other Non Deductible Expenses		-	54
Professional Fees		-	2,000
Orbus Fees		586	435
Telephone & Facsimile		7,557	6,633
Trade Subscription		641	596
Training		881	415
Total Administrative Expenses		77,576	48,014
Total Expenses		712,128	523,504
Net Cash Profit/(Loss)		96,771	698,779
Non Cash Expenses			
Depreciation			
Depreciation		49,682	28,372
Total Depreciation		49,682	28,372
Total Non Cash Expenses		49,682	28,372
Net Trust Income for the Year		47,089	670,407

The accompanying notes and auditor's report form part of these financial statements.

Statement of Financial Position

The Brook (Waimarama) Sanctuary Trust

As at 30 June 2017

	NOTES	30 JUN 2017	30 JUN 2016
Assets			
Current Assets			
Cash and Bank			
ASB 00 Account		1,140	1,123
ASB 51 Account		1,533	1,528
BNZ 00 Account		22,365	35,154
BNZ 25 Account		223,555	249,752
BNZ 26 Account		-	10,784
Till Floats		500	460
Total Cash and Bank		249,093	298,800
GST Receivable		15,940	22,903
Accounts Receivable		36,061	45,113
Prepayments		10,551	39,688
Accrued Grant		64,000	-
Total Current Assets		375,644	406,504
Non-Current Assets			
Investments			
BNZ Term Deposit		-	301,795
Total Investments		-	301,795
Property, Plant and Equipment		4,685,268	4,612,318
Total Non-Current Assets		4,685,268	4,914,113
Total Assets		5,060,913	5,320,617
Liabilities			
Current Liabilities			
Accounts Payables		40,483	116,143
Holiday Pay Accrual		28,343	26,385
Unspent Tagged Grants and Other Funding		174,116	407,208
Total Current Liabilities		242,942	549,736
Total Liabilities		242,942	549,736
Net Assets		4,817,970	4,770,881
General Funds			
Accumulated Surplus		4,817,970	4,770,881
Total General Funds		4,817,970	4,770,881

The accompanying notes and auditor's report form part of these financial statements.

Statement of Changes in General Funds

The Brook (Waimarama) Sanctuary Trust
For the year ended 30 June 2017

	2017	2016
GENERAL FUNDS AT START OF PERIOD		
Opening Balance	4,770,881	4,100,474
Increases		
Trust Income for the Period	47,089	670,407
Total Increases	47,089	670,407
Total GENERAL FUNDS AT END OF PERIOD	4,817,970	4,770,881

The accompanying notes and auditor's report form part of these financial statements.

Depreciation Schedule

The Brook (Waimarama) Sanctuary Trust For the year ended 30 June 2017

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	RATE	METHOD	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Fence									
Culvert Gate	11,886	10,895	-	-	5%	SL	594	1,585	10,301
Culvert Gate - 2016 FY	48,901	48,900	-	48,900	0%	SL	-	-	-
Electric Fence Monitoring System	128,598	128,597	-	128,597	0%	SL	-	-	-
Fence - 2016	611,249	611,244	-	611,244	0%	SL	-	-	-
Fence - 2017	4,355,283	-	4,355,283	-	3%	SL	21,776	21,776	4,333,507
Fence - Pre 2015	74,971	52,890	-	-	5%	SL	3,749	25,830	49,141
Fence 2015	3,419,121	3,419,121	-	3,419,121		None	-	-	-
Resource Consent Fence	34,449	34,449	-	-		None	-	-	34,449
Slip Reinstatement	31,113	31,113	-	31,113	0%	SL	-	-	-
Total Fence	8,715,572	4,337,209	4,355,283	4,238,974			26,119	49,191	4,427,399
Land & Buildings - at Cost									
Building & Decking	37,911	31,010	-	-	2%	SL	758	7,660	30,251
Building Display	29,013	3,616	-	-	10%	SL	2,901	28,298	715
Building Entrance	113,621	91,301	-	-	2%	SL	2,272	24,592	89,029
Loop Tracks & Bridges - 2015	5,664	5,663	-	-	0%	SL	1	1	5,663
Operation Shed	19,251	18,641	-	-	2%	SL	385	995	18,256
Outdoor Class Room	5,237	5,097	-	-	2%	SL	105	244	4,992
Outdoor Class Room	5,247	5,238	-	-	2%	SL	105	114	5,133
River Engineering	2,142	1,812	-	-	5%	SL	107	437	1,705
Track Development	9,828	6,369	-	-	5%	SL	491	3,950	5,878
Track Development - 2015	3,569	3,569	-	-	5%	SL	-	-	3,569
Valley Floor Bridge	49,137	49,055	-	-	2%	SL	983	1,065	48,072

The accompanying notes and auditor's report form part of these financial statements.

Depreciation Schedule

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	RATE	METHOD	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Valley Floor Loop Track	1,566	1,566	-	-	0%	SL	-	-	1,566
Total Land & Buildings - at Cost	282,185	222,938	-	-			8,109	67,356	214,829
Motor Vehicles - at Cost									
1997 Toyota Hilux CEJ820	9,130	4,713	-	-	14%	SL	1,233	5,650	3,480
Norwood Kubota	26,950	20,662	-	-	20%	SL	5,390	11,678	15,272
Silvan Sprayer Kubota	2,419	2,258	-	-	20%	SL	484	645	1,774
Total Motor Vehicles - at Cost	38,499	27,632	-	-			7,106	17,973	20,526
Office Equipments - at cost									
Dell Laptop E5420	247	154	-	-	50%	SL	124	216	31
Dell Latitude Laptop	341	327	-	-	50%	SL	171	185	156
Laptop	366	336	-	-	50%	SL	183	214	153
Total Office Equipments - at cost	954	817	-	-			477	614	340
Plant & Equipment - at Cost									
1600x800mm Sign	860	700	-	-	7%	SL	60	221	639
2 x Hytera Radios - PD782G	2,010	-	2,010	-	20%	SL	235	235	1,776
250 Rat Traps 2010	872	343	-	-	10%	SL	87	617	255
2x 2400x1200mm Signs (Tracks)	2,220	1,792	-	-	7%	SL	155	583	1,637
Backpack Scrub Cutter	1,148	-	-	-	30%	SL	-	1,148	-
Camera	559	-	559	-	67%	SL	156	156	403
Chain Saw	1,391	381	-	-	67%	SL	381	1,391	-
Combination Traps	1,816	741	-	-	10%	SL	182	1,257	559
Database	2,175	-	-	-	40%	SL	-	2,175	-
Database Balance	20,914	-	-	-	40%	SL	-	20,914	-

The accompanying notes and auditor's report form part of these financial statements.

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	RATE	METHOD	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Dell Laptop	447	130	-	-	50%	SL	130	447	-
Fence Ladder	1,143	-	1,143	-	18%	SL	200	200	943
Fish Tank	1,323	750	-	-	10%	SL	132	705	618
HP Computer	1,024	-	-	-	40%	SL	-	1,024	-
Misc. Fencing Tools	2,317	1,929	-	-	67%	SL	1,552	1,940	376
Murat 2009	13,922	3,830	-	-	10%	SL	1,392	11,485	2,437
New Laptop	496	227	-	-	50%	SL	227	496	-
Operational Cameras	708	696	-	-	20%	SL	142	153	555
Pests 2007	4,060	2,115	-	-	5%	SL	203	2,148	1,912
Possum master Kill Trays	600	145	-	-	10%	SL	60	515	85
Possum Traps	1,675	682	-	-	10%	SL	168	1,161	515
Pro Rat Trap	1,244	-	1,244	-	10%	SL	124	124	1,119
Radio (PD662)	871	740	-	-	20%	SL	174	305	566
Rock Drill	521	434	-	-	67%	SL	349	436	85
Security Cameras & Misc	1,012	928	-	-	20%	SL	202	287	725
Signage	1,500	-	-	-	10%	SL	-	1,500	-
Signage 2007	1,219	50	-	-	10%	SL	50	1,219	-
Trade Site Boxes	1,368	-	1,368	-	30%	SL	410	410	957
Transmitter - Rotary	6,493	-	-	-	30%	SL	-	6,493	-
Traps	21,271	1	-	-	10%	SL	1	21,271	-
Traps 2007	955	36	-	-	10%	SL	36	955	-
Traps 2010	2,086	694	-	-	10%	SL	209	1,601	485
Traps 2016	4,870	4,586	-	-	10%	SL	487	771	4,099
Yamaha - 2800w Inverter	2,278	1,792	-	-	16%	SL	365	851	1,428
Total Plant & Equipment - at Cost	107,368	23,722	6,324	-			7,870	85,193	22,175

The accompanying notes and auditor's report form part of these financial statements.

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	RATE	METHOD	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Total	9,144,578	4,612,317	4,361,607	4,238,974			49,682	220,327	4,685,268

The accompanying notes and auditor's report form part of these financial statements.

Notes to the Performance Report

The Brook (Waimarama) Sanctuary Trust For the year ended 30 June 2017

1. Reporting Entity

The Brook (Waimarama) Sanctuary Trust is a trust established by a trust deed dated 21 June 2004, and subject to the Trustees Act 1956. Their principal purpose is Charitable Trust.

2. Statement of Accounting Policies

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on consistent basis.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Income Tax

The Brook (Waimarama) Sanctuary Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods and services, to the extent that it is probable that the economic benefits will flow to the trust and revenue can be reliably measured.

Sales of services are recognised in the period by reference to the stage of completion of the transaction at the end of the reporting period.

Interest received is recognised as interest accrues, gross of refundable tax credits received.

Unspent Tagged Grants & Other Funding

Funding received, including donations, grants, and operational funding, are only recognised as income when any conditions attached to the funds received have been met. Any amounts unspent at balance date are recorded as a current liability under Unspent tagged grants & other funding.

Accounts Receivable

Accounts receivable are recognised initially at fair value, less an allowance for uncollectible amounts. Individual debts that are known to be uncollectable are written off in the period that they are identified.

Prepayment and Income In Advance

Any payments made for services during the year for a period after balance date have been accrued as an asset, and are shown on the balance sheet as a prepayment. Any income received during the year for a period after balance date is recorded as a liability, and is shown on the balance sheet as income received in advance.

Property, Plant and Equipment and Investment Property

Property, Plant & Equipment are recorded at cost less accumulated depreciation. Assets are depreciated on a straight line basis. The depreciation rates used are as follows:-

Buildings	0% - 10%
Displays	5 - 10%
Plant & Equipment	5% - 67%
Tracks and Fence	0% - 5%
Motor Vehicles	14% - 20%

Goods and Services Tax

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

	2017	2016
3. Property, Plant and Equipment		
Office Equipment		
Office Equipment	954	954
Accumulated Depreciation	(614)	(137)
Total Office Equipment	340	817
Land & Buildings		
Land at cost	282,185	282,185
Accumulated Depreciation	(67,356)	(59,247)
Total Land & Buildings	214,829	222,937
Plant and Equipment		
Plant and Machinery	107,368	101,045
Accumulated Depreciation	(85,193)	(77,322)
Total Plant and Equipment	22,175	23,723
Vehicles		
Vehicles	38,499	38,499
Accumulated Depreciation	(17,973)	(10,867)
Total Vehicles	20,526	27,633

Fence		
Fence	4,476,589	4,360,288
Accumulated Depreciation	(49,191)	(23,080)
Total Fence	4,427,399	4,337,209
Total Property, Plant and Equipment	4,685,268	4,612,318
	2017	2016

4. Income

Memberships		
Memberships	6,383	7,496
Total Memberships	6,383	7,496
Bequests and Donations		
Bequests and Donations	230,824	26,857
Total Bequests and Donations	230,824	26,857
Grants		
Department of Conservation	64,000	-
Local Government Operational Grant	70,821	-
Fields Pond Foundation	20,000	-
Jasmine Charitable Trust	50,000	-
Local Government Capital Grants	-	371,730
McKee Trust	-	25,000
Lotteries Significant Partnership Fund	10,000	-
Lottery Environment & Heritage Fund	10,000	-
Ministry for the Environment	1,050	-
Total Grants	225,871	396,730
Other Income		
Business Sponsorships	10,311	9,989
Income Events	-	121
Lease Income NMIT	-	(1,090)
Merchandise Sales	1,780	1,004
Public Education & Outreach	6,993	3,314
Social Enterprise	2,569	-
Sales: In-kind donated goods	2,830	-
Total Other Income	24,483	13,338
Interest Received		
Interest Received	1,823	32,838
Total Interest Received	1,823	32,838

2017 2016

	2017	2016
Insurance Recovery		
Insurance Recovery	86,422	-
Total Insurance Recovery	86,422	-
Total Income	575,807	477,259

5. Related Parties

There were no material transactions involving related parties during the financial year. (Last Year: Nil)

Maurice Woodhouse, Treasurer of The Brook (Waimarama) Sanctuary Trust is also a consultant for RWCA Limited. RWCA Limited prepare the financial statements of the Trust.

6. Subsequent Events

There have been no material events subsequent to balance date. (Last Year: Nil)

7. Fixed Asset Reclassification

For the better presentation of the annual reports a number of fixed assets have been merged within asset classes. The fixed assets which have been merged are the Fences, Building Display, Track Development, Building & Decking and Building Entrance.

For consistency culvert gates previously disclosed in Land & Buildings has been reclassified to Fences.

There has been no material impact on the cost of the assets or the depreciation being claimed as a result of these reclassification.

8. Capital Commitments

There are no capital commitments as at 30 June 2017.

2016: The Trust had in place agreements with three contractors for the pest proof fence currently under construction, and one for the construction of the the Brook Dam Water Gate. At 30 June 2016, the difference between the agreed price (including revisions), and the amount billed to date was:

Pest proof fence: Xcluder - \$78,730.14
 Pest proof fence: Taylors - \$21,141.84
 Pest proof fence: Opus - \$4,415.60
 Brook Dam Water Gate: Sharlands Engineering - \$7,760

9. Slip Reinstatement

In March 2015, during the construction of the Trust's pest-proof fence, a slip occurred which damaged the Dun Mountain Trail, a Nelson City Council owned asset. In February 2016, a second slip occurred which further damaged the Trust's pest-proof fence. During the 2016 financial year, the Trust worked with its insurers and with third parties such as contractors where appropriate to settle claims for these events.

At balance date costs in relation to slip 1 were expensed in the 2017 financial year. Insurance proceeds of \$34,561.17 (excluding GST) received in August 2017 were recorded as Debtors.

At balance date costs in relation to slip 2 are expensed under repairs and maintenance in the 2017 financial year. Insurance proceeds of \$48,583.20 (excluding GST) were received in December 2016 and are included in income in the 2017 financial year.

10. Contingent Liabilities

There are two potential contingent liabilities for the Trust as at 30 June 2017.

1. As per Note 9 the Dun Mountain Trail was damaged during slip 1. The potential cost of these repairs is \$250,000 with a regulatory process with the local authority yet to be finalised.
2. Taylors Contracting was contracted to clear debris from slip 2. The cost of this is estimated to be approximately \$20,000 with an insurance process yet to be finalised.

2016: Nil

11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.



NMA Nelson Marlborough Audit Ltd

INDEPENDENT AUDITOR'S REPORT

To the Beneficiaries of The Brook (Waimarama) Sanctuary Trust

Report on the Performance report

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph below, the performance report presents fairly, in all material respects;

- the entity information for the year then ended;
- the service performance for the year then ended; and
- the financial position of The Brook (Waimarama) Sanctuary Trust as at 30 June 2017 and its financial performance, and cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Basis for Qualified Opinion

As per organisations of a similar nature, the control over some activities of the Trust, prior to its being recorded, is limited, and there are no practical audit procedures that can determine the effect of this limited control.

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised).

Our responsibilities under those standards are further described in *the Auditor's Responsibilities for the Audit of the Performance Report* section of our report.

We are independent of the Trust in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board and the International Ethics Standards Board for Accountants' *Code of Ethics for Professional Accountants (IESBA Code)*, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Trust.

The Responsibility of the Trustees for the Performance Report

The Trustees are responsible on behalf of the entity for:

- (a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- (b) the preparation and fair presentation of the performance report which comprises:

- the entity information;
- the statement of service performance; and
- the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report

In accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and

- (c) for such internal control as the Trustees determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Trustees are responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibility for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could be reasonably expected to influence the decisions of users taken on the basis of the performance report.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

NMA Nelson Marlborough Audit Ltd

NMA Nelson Marlborough Audit Limited
PO Box 732
Nelson 7040

4 October 2017